

Vacancy Announcement

Announcement #	438-09112	Position	Medical Technician		
PayPlan	GS	Series	0645		
TargetGrade	05	Target PD		Pay Range	\$30,772-\$40,005
Dev Grade	04	Dev PD		Dev Pay Range	\$27,504-\$35,753
1st Dev Grade	03	1st Dev PD		1st Dev Pay Range	\$24,499-\$31,847
Opens	05/11/09	Closes	06/01/09	Openings	1
Tour of Duty, etc	Rotating shifts, weekends, and holidays.				
Special Comments					
Service Section	Pathology & Laboratory Medicine Service				
Area/Consideration	VHA , veterans & status applicants				
Duty Site	Sioux Falls, SD				
Major Duties	<p>*** Time-in-grade (TIG) restrictions now remain in effect through at least 8/15/09 [a Saturday]. The U.S. Office of Personnel Management (OPM) has extended the effective date when it may or may not eliminate TIG restrictions from its regulations, to no sooner than 8/16/09 [a Sunday]. ***</p> <p>The incumbent works under the immediate supervision of section supervisors and under the on-duty technologist when working an irregular shift. Incumbent performs venipunctures, arterial punctures and capillary finger sticks in the collection of specimens for the performance of various tests in the laboratory. The incumbent must be able to demonstrate skills and knowledge in various specimen procurement and the preservation of the specimen until testing can be performed. Incumbent prepares microbiology specimens for culture and isolation. Incumbent performs a variety of quality control and ancillary tests such as occult blood and glucometer testing. Incumbent participates in a continuing education program and is involved in providing education to patients for the collection of specimens. Incumbent maintains an adequate supply of</p>				

phlebotomy supplies and delivers copies of laboratory reports to patient wards on an as needed basis. As assigned, incumbent will work weekends, holidays and evening shifts, as staffing requires providing patient care. Incumbent will operate the assigned computer menus in the mainframe computer system to enter and retrieve data. The incumbent will work closely with laboratory technologist and technicians and will have frequent contact with patients, nurses, and physicians. Incumbent's work requires regular and repeated standing and bending to perform phlebotomy, walking through the medical facility, stair climbing, reaching and bending to obtain supplies and may occasionally lift up to 10 pounds. Incumbent is required to follow safety precautions utilizing protective clothing, equipment and specimen collection safety devices.

Time In Grade

Qualifications

Applicants must have demonstrated that they have a sufficient level of knowledge, skills and/or abilities listed in Major Duties. Applicants must possess the required competence to be rated eligible for consideration.

GS-3: Applicants must possess six (6) months general experience. No specialized experience is required; OR successful completion of a (a) a full-time training course of approximately a year's duration in a medical or clinical laboratory assistant (or technician) school that included instruction in chemistry, hematology, blood banking, and microbiology (including serology) and that, in addition, included supervised laboratory practice incident to the diagnostic process and the treatment of patients; or (b) 1 year of study that included at least 6 semester hours in chemistry and/or biological science.

GS-4: Applicants must possess six (6) months general experience and six (6) months of specialized experience; OR successful completion of (a) an associate degree course of study of which the 2nd year of the 2-year program included successful completion of a training course of approximately a year's duration in a certified laboratory assistant school approved by a nationally recognized accrediting agency; (b) 1 year of study that included 6 semester hours in chemistry and/or the biological sciences, plus successful completion of a full time training course of approximately a year's duration in a medical or clinical laboratory assistant or technician school that included instruction in chemistry, hematology, blood banking and microbiology including serology and that in

addition included supervised laboratory practice incident to the diagnostic process and the treatment of patients; or (c) 2 years of study that included at least 12 semester hours of chemistry and/or biological science course work that must have been directly related to the specialization for the position to be filled.

GS-5: Applicants must possess one (1) year of specialized experience equivalent to the GS-4 level; OR a 4-year course of study above high school leading to a bachelor's degree with courses related to the occupation.

General Experience: Experience in any type of work, which demonstrates the applicant's ability to perform the work of the position or experience, which provided a familiarity with the subject matter, or processes of the broad subject areas of the occupation. Such experience could have been gained as a Licensed Practical Nurse, Nursing Assistant or military Medical Corpsman.

Specialized Experience: Experience that is technical medical laboratory support work such as performing laboratory tests and examinations (chemical, microbiologic, hematologic and blood banking) and preparing reports of findings or technical support work in a closely related field (biological laboratory technician work) that required application of the methods and techniques for the position to be filled.

The applicant selected at the GS-3 level will be promoted to the GS-4 level and/or at the GS-4 level will be promoted to the GS-5 level without further merit promotion procedures provided legal and regulatory requirements are met and upon recommendation of the supervisor.

Rating Factors

KSAO #1: Ability to perform arterial and venipunctures for specimen collection and prepare microbiology specimens for culture and isolation.

KSAO #2: Ability to plan and organize work. This includes the ability to work under stressful conditions and the ability to complete tasks in a timely manner.

KSAO #3: Ability to follow directions/instructions.

KSAO #4: Ability to communicate courteously, clearly and concisely both orally and/or in writing with people from a variety of backgrounds. This includes dealing effectively with people on a one-to-one basis.

KSAO #5: Knowledge and ability to operate and correctly perform operations on the Veterans Health Administration Information Systems Technology Architecture (VISTA) and personal computer programs to enter and extract pertinent information.

Application Process

Current Sioux Falls VAMC applicants must submit an application package consisting of:

- OF 612, "Optional Application for Federal Employment" and/or resume
- Copy of latest performance evaluation
- Copy of most recent SF 50, Notification of Personnel Action
- Rating Factor (KSA) narrative.

Veterans and Status Applicants must submit an application package consisting of:

- OF 612, "Optional Application for Federal Employment" and/or resume
- OF 306, "Declaration for Federal Employment"
- Copy of latest performance evaluation
- Copy of most recent SF 50, Notification of Personnel Action
- Rating Factor (KSA) narrative.

If a veteran: Veterans Preference eligible's, including VRA 30% disabled, must submit a copy of ALL DD-214's and a SF-15 (if 10 point preference is claimed) with current (dated within the last 12 months) proof of a service-connected disability.

- References: Provide name, address, phone and relationship for three to four references

NOTE: These forms may be obtained through the Human Resources Office or from www.sioxfalls.va.gov.

Application packages are to be submitted to and received in the VA Medical Center, Human Resources Office (05), 2501 W. 22nd St., Sioux Falls, SD 57105 not later than 06/01/2009.

If you have questions, please contact Coleen Wright, HR Specialist, at 605-336-3230 Ext. 6429 or Coleen.Wright@va.gov

EQUAL EMPLOYMENT: All applicants will receive consideration without discrimination for such reasons as race, color, religion, national origin, sex, lawful political affiliation, marital status, non-disqualifying physical or mental handicap, age, or membership or non-membership in a labor organization.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and/or hiring process, please notify the agency. A decision for granting reasonable accommodation will be on a case-by-case basis.

SECURITY: Appointments in the Federal Government are subject to a criminal background investigation.

CONDITION OF EMPLOYMENT: Direct Deposit/Electronic Funds Transfer (DD/EFT) has been established for new civilian employees and employees competitively selected for promotions and reassignments. Employees meeting this definition must enroll in DD/EFT or request a waiver of enrollment. Information will be provided when the job offer is made and during in-processing.